Ref: TI/DA/1/
Dated: July 30, 2024

N O T I C E

Students who want to take backlog / improvement / Add and Drop courses offered in ODD Semester of the Session 2024-2025, are required to give their choice of the backlog /improvement/Add and Drop courses in the 'Backlog/ Add and Drop Proforma' available along with this notice on institute website. For selection of backlog courses/improvement/Add and Drop courses, help can be sought from the Time-Table Committee members of the respective Departments/Schools. List of time table coordinator along with their Email Id is provided below.

A **fee of Rs. 8000/- per subject** should be deposited for taking backlog / improvement course(s) in regular semester.   Time Table Coordinator will check the fee receipt before clearing the backlog courses/improvement/Add and Drop courses.

The students should email the backlog/Add and Drop proforma duly completed and approved by respective time table coordinator to Mr. Rupinder Pal Singh at rupinderpal.singh@thapar.edu.

The last date for taking the backlog course(s) of UG and PG is August 9, 2024 (EOD).

NOTE:
1. The total credits of all the courses in a semester after taking backlog / improvement / add and drop courses should not exceed 30.0 (including both regular and backlog/improvement/add and drop courses)
2. No backlog courses can be taken if a student is undergoing the training in an industry/any other institute for project semester.
3. The classes for courses of UG-I will start w.e.f September 2, 2024.

Dean, Academic Affairs

The following are the names and email IDs of the time table coordinator of the respective Department/School:

Name	Email	Department/School
Dr. Khuman Bhagirath	khuman.bhagirath@thapar.edu	School of Humanities and Social Sciences
Dr. Davinder kumar	davinder.kumar@thapar.edu	Department of Chemistry and Biochemistry
Dr. Sapna Sharma	sapna.sharma@thapar.edu	Department of Mathematics
Dr. Saurav Marik	soumarik@thapar.edu	Department of Physics and Material Science
Dr. Ashutosh Kumar	ashu.kumar@thapar.edu	Department of Energy and Environment
Dr. Heaven Singh	heaven.singh@thapar.edu	Civil Engg. Department
Dr. Atul Upadhyay	atul.upadhyay@thapar.edu	Department of Biotechnology
Dr. Rajendra Kumar	rajendra.kumar@thapar.edu	Mechanical Engg. Department
Dr. Anjula Mehto	anjula.mehto@thapar.edu	Computer Science and Engg. Department
Dr. Neetu Singh	neetu.singh@thapar.edu	Chemical Engg Department
Dr. S. K. Agarwal	skaggarwal@thapar.edu	Electrical and Instrumentation Engg. Department
Dr. Shishir Maheshwari	shishir.maheshwari@thapar.edu	Electronics and Communication Engg. Department
Dr. Muskan Arora	muskaan.arora@thapar.edu	Thapar School of Liberal Arts

Backlog/ Add and Drop Proforma

Student Name: _____ **Regn. No.** _____

Branch and Year_____**Group** _____ **Mobile No.**_____

Preference wise detail of Backlog Courses:

Course Code	Course Title	New Code* (if any)	Group Name (L/T/P)**		
			Lecture	Tutorial	Practice

Important Notes:

* * If course code is changed in the revised course scheme, then mention new code
* ** Group name to be filled in the L/T/P Group column should be as mentioned in the time table of the respective semester

Regular Courses to be dropped, if any, for taking up Backlog Courses:

Course Code	Course Title

I hereby certify that

1. **Total credits of all the courses in the current semester (including both regular and backlog/added courses) do not exceed 30.0 cr.**

2. **I am not undergoing the training in an industry/any other institute for project semester.**

Date _____   Signature of student_____

The students should email the backlog/Add and Drop proforma duly completed and approved by respective time table coordinator to Mr. Rupinder Pal Singh at rupinderpal.singh@thapar.edu.

Time-Table Coordinator   **Chairman**
                                                                                                          TimeTable Committee

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Fee links given on the next page

The students can make the fee payment using any one of the following fee links:

https://eazypay.icicibank.com/eazypayLink?P1=/QXDwbDYmH8fJlaL4JBpvw==

https://forms.eduqfix.com/thapariet/add